

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER
WEDNESDAY, AUGUST 21, 2013

7:30 P.M.

AGENDA

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

3. Salute to the Flag.
4. Motion to approve the following minutes:

June 26, 2013
July 8, 2013

Administration of Oath of Office to: Robert Lee

All motions are voted on by all members unless otherwise
marked with an +.

OPEN TO THE PUBLIC

PRESENTATIONS

ANNUAL MANDATED ANNOUNCEMENTS: Dr. Edward Wasilewski

NCLB Grant: Patricia Martel and Beth Canzanese

2013 Summer Committees: Beth Canzanese, Patricia Martel,
Lisa McGilloway, Jane Byrne, Curtis Finnegan

FINANCE:

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2013. The Treasurer's Report and Secretary's report are in agreement for the month of June 2013.

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund
5. Motion to approve submission of the NCLB Consolidated Grant application for FY2014:

Title I A	\$181,489.00
Title II	\$ 45,788.00
6. Motion to approve transfers for May and June 2013.
7. Motion to approve an Inter-local Services Agreement with Audubon Borough to allow Robert Delengowski to provide purchasing services under a QPA certificate per the attached agreement.

PERSONNEL: (All motions are upon Superintendent’s recommendation:)

1. Motion to approve Ryan Knaul as full time tenure track Health/PE teacher at the high school, at Step 2, BA, \$49,400.00, effective September 1, 2013, through January 31, 2014 and at Step 2, BA, \$49,600.00, effective February 1, 2014 through June 30, 2014.
2. Motion to approve Larae D’Angelo as part time, tenure track special education teacher at the high school, at 66%, Step 1, BA, \$32,076.00, effective September 1, 2013 through January 31, 2014 and at 66% Step 1, BA, \$32,208.00, effective February 1, 2014 through June 30, 2014, not to include benefits.
3. + Motion to approve Christine Fox as full time, tenure track sixth grade teacher at Mansion Avenue School at Step 1, MA, \$52,000.00, effective September 1, 2013 through January 31, 2014 and at Step 1, MA, \$52,200.00, effective February 1, 2014 through June 30, 2014.
4. + Motion to approve Christine Karageorgis as part time, tenure track Spanish teacher at Mansion Avenue School, at 66%, Step 13, BA, \$41,580.00, effective September 1, 2013, **pending release from current district**, through January 31, 2014 and at 66%, Step 13, BA, \$41,712.00, effective February 1, 2014 through June 30, 2014, not to include benefits.
5. Motion to approve Eric Carrera as a part time one-on-one special education aide at the high school at Step 8, \$11.30 per hour for up to 29.5 hours per week, not to include benefits, effective retroactive to August 20, 2013 through June 19, 2014 or the last day for students and as part time aide for co-curricular activities for same student on an as needed basis, hours to be determined and based on student’s schedule, at his hourly rate of \$11.30; both will be funded through Mount Ephraim Public Schools.
6. + Motion to approve the change in job status for Lisa McGilloway from teacher of grade six at Mansion Avenue School to reading specialist at Mansion Avenue School effective September 1, 2013 through June 30, 2014 at her current 2013-2014 salary step.
7. + Motion to approve a correction in step for Jennie Hartman, part time S.H.A.P.E. teacher for the 2013-2014 school year, as follows:

From: 55%, Step 1 effective February 1, 2014 through June 30, 2014
To: 55%, Step 3 effective February 1, 2014 through June 30, 2014
8. Motion to approve the following extra-curricular contracts for the 2013-2014 school year with compensation as per the negotiated agreement:

Kelly Young	Academic Challenge Advisor
Wendy VanFossen	National Junior Honor Society Advisor

9. Motion to accept, with best wishes, the letter resignation as varsity field hockey coach, from Thea Ricci, effective immediately.
10. Motion to accept, with best wishes, the letter of retirement from Cheryl Bortz, BSI teacher at Mansion Avenue School, effective October 1, 2013.
11. Motion to approve an agreement between Audubon Public Schools and the Somerdale Board of Education for 2013-2014 shared services for the school psychologist – Noelle Bisinger, effective September 1, 2013 through June 2014, as listed:

School Psychologist will spend three days in one district and two days in the other district per week on a rotating basis for a total of \$36,075.00 per year paid to Somerdale.

12. + Motion to approve the following mentors for the 2013-2014 school year. Novice teachers will compensate mentors as per state regulations and AEA contract:

Teacher	School/Subject	Mentor	Date
Christine Fox	Grade Six	Maddie Meehan	9/1/2013-6/30/2014
Christine Karageorgis	Spanish Teacher	Sue Jenkinson	9/1/2013-6/30/2014

13. Motion to approve the following mentors for the 2013-2014 school year. Novice teachers will compensate mentors as per state regulations and AEA contract:

Teacher	School/Subject	Mentor	Date
Ryan Knaul	Health/PE	Donald Seybold	9/1/2013-6/30/2014
Larae D'Angelo	Special Education	Eileen Willis	9/1/2013-6/30/2014

14. + Motion to approve Rowan University student, Christie Cochran, to complete her clinical practice at Mansion Avenue School with Sharon Mickle serving as cooperating teacher effective September 3, 2013 through October 18, 2013.
15. Motion to approve Tricia Martel to provide a one hour overview of student growth objectives for new teachers during the new teacher orientation at the contractual rate of \$55.00 per hour, plus one hour of preparation at the contractual rate of \$25.00 per hour for a total of \$80.00.
16. Motion to approve payment to Beth Canzanese and Trish Martel for 2013 summer committees' work as listed:

Tricia Martel: Up to 75 additional hours at the contractual rate of \$25.00 per hour
Beth Canzanese: Up to 100 additional hours at the contractual rate of \$25.00 per hour
17. Motion to approve Teresa D'Aprile to write the College Board required revisions for AP Spanish Literature and Culture at the contractual rate of \$600.00.
18. + Motion to approve additional staff members to the existing 2013 summer committees:

Blake Marchese: RTI Block Committee for up to 8 hours at the contractual rate of \$25.00 per hour for a total of \$200

Elizabeth McCurdy: Common Core Curriculum Revision Committee for up to 20 hours at the contractual rate of \$25.00 per hour for a total of \$500.00
19. Motion to approve the agreement between Audubon Public Schools and BAYADA Home Health Care, Inc. to provide professional nursing services on an as needed substitute basis effective retroactive to July 1, 2013 through June 30, 2014.
20. Motion to approve a modification in the status of part time Health/PE teacher, Daniel Reed, for the 2013-2014 school year as listed: From 60%, Step 1, BA, \$29,160.00, effective \$29,160.00, effective September 1, 2013 through January 31, 2014 and at Step 1, BA, 60%, \$29,280.00,

effective February 1, 2014 through June 30, 2014, to 66%, \$32,076.00, effective September 1, 2013 through January 31, 2014 and at Step 1, BA, 66%, \$32,208.00, effective February 1, 2014 through June 30, 2014, not to include benefits.

21. Motion to approve the following overloads at the high school for the 2013-2014 school year:

GENERAL EDUCATION

Full Overloads

Ron Latham	Steven Ireland	William Scully	Deborah Waite
Nicole Szymanski	Virginia Tappin	Anne Marie Harris	Dustin Stiles
Michael Stubbs	Laurie Terzano	Teresa D'Aprile	Ashley McGuire
Mary Ann Kavanaugh	Gregg Francis	Anna Muessig	Luke Collazzo
Matt Webb	Kevin Greway		

Partial Overload

Sebastian Marino	28 total teaching periods for 2 marking periods
	29 total teaching periods for 2 marking periods
Dave Niglio	27 total teaching periods for 2 marking periods
	28 total teaching periods for 2 marking periods
Christopher Sylvester	27 total teaching periods
Nancy Wolgamot	28 total teaching periods
Elaine Root	28 total teaching periods

.25 Overloads

Kay Azar
Thea Ricci
Angela DiFilippo
Don Seybold
Ryan Knaul

SPECIAL EDUCATION:

Susan Andrew	Dennis Bantle	Dawn Ewing	Chris Harris
Patti Myers-Griffith	Diane Snyder	Eileen Willis	
Paul Frantz: (.25 overload)			

22. Motion to approve staff members' leave requests to attend workshops/conferences for the 2013-2014 school year as follows:

School	Cost	Staff Member	Conference Date	Conference
CST	\$240.00	Margaret Walsh (District OT)	September 16, 2013	ESDM (Early Start Denver Model) Introductory Workshop
Central Administration	Total cost not to exceed \$1,000.00	Robert Delengowski	October 25-28, 2013	ASBO Conference – Boston (Brooklawn BOE is responsible for ½ of the conference cost)

23. + Motion to approve Lisa Terlingo, library aide at Haviland Avenue School and district clerical substitute, to work three days at Haviland Avenue School, August 19, 26, and 27, 2013, at her hourly rate of \$10.85 per hour, to provide assistance for opening of school.
24. Motion to approve district substitutes and home instruction tutors for the 2013-2014 school year.

25. Motion to approve all district certificated staff members as home instruction tutors for the 2013-2014 school year, on an as needed basis, to be compensated at the AEA contractual rate for homebound instructor tutors.
26. + Motion to approve the following extra-curricular contracts for the 2013-2014 school year with compensation as per the negotiated agreement:

Roberta Hanson	Choral Music Director
Casey Snock	Art Club – Haviland Avenue School

27. Motion to approve Elizabeth Canzanese to continue as Instructional/Curriculum Facilitator effective September 1, 2013 through June 30, 2014 - stipend of \$4000.00.
28. Motion to approve Bruce Dyer to continue as Classroom Instructor and Technical Support Specialist effective September 1, 2013 through June 30, 2014 – stipend of \$4000.00.
29. Motion to approve the following Wilmington University student to complete his student teaching requirement as listed:

Student Teacher	School	Grade/Subject	Dates	Cooperating Teacher
Tyler Inkster	HS	Teacher of Students with Disabilities	September 2013 through December 2013	Sue Andrew

30. + Motion to approve the following elementary special education classroom aides for the 2013-2014 school year:

NAME	POSITION	STEP	HOURS
Diane Geissler	Classroom Aide	9	Up to 29.5
Janine Masciantonio	Classroom Aide	7	Up to 29.5
Robyn Quinn	Classroom Aide	9	Up to 29.5
Heather Ruoff	Classroom Aide	9	Up to 29.5
Joy Steel	Classroom Aide	9	Up to 29.5

31. Motion to approve the following special education aide at the high school for the 2013-2014 school year:

NAME	POSITION	SCHOOL	STEP	HOURS
Matt Cecchini	One-on-One Aide	High School	9	Up to 29.5

32. Motion to approve the following as ticket takers for the 2013 fall sports season at \$40.00 per event as per the negotiated agreement:

Susan Clune	Dolores Cogliser	Lillian Mierkowski	Patricia Coyle
Meg Murray	Debbie Horan	Joan Nolan	Betsy Scully
Luanne Cross			

33. + Motion to approve Richard Horan III as part time special education aide at Haviland Avenue School at Step 8, \$11.30 per hour for up to \$29.5 hours per week, not to include benefits, effective September 5, 2013 through December 20, 2013.
34. Motion to accept, with best wishes, the letter of resignation from K. Casey Clements, high school social studies teacher, effective August 12, 2013.
35. Motion to approve the following rescissions and appointments to the 2013 fall coaching and game personnel staff:

Rescind:

Thea Ricci	Varisty Field Hockey Coach
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Patrice Kilvington
Amanda Schlitzer
Kevin Greway

Assistant Field Hockey Coach
Assistant Varsity Girls Soccer Coach
Football Announcer

Approve:

Patrice Kilvington
Jennifer Owens
Keighley Kilvington
Lori Miller
Amanda Schlitzer
Kevin Greway
Brian Kulak
Kevin Greway
Eric Miller
Thea Ricci

Varsity Field Hockey Coach
Assistant Field Hockey Coach
7/8 Field Hockey Coach
Assistant Varsity Girls Soccer Coach
7/8 Girls Soccer Coach
Fall Assistant Athletic Director
Winter Assistant Athletic Director
Spring Assistant Athletic Director
Football Announcer
Field Hockey Volunteer Coach

36. Motion to approve the following Rowan University student to complete his clinical practice requirement as listed:

Student Teacher	School	Grade/Subject	Dates	Cooperating Teacher
Sean Clancy	HS	Music	10/28/13-12/19/13	Duane Trowbridge

37. + Motion to approve the following staff member to work with the Elementary Literacy Curriculum Committee on Kindergarten Writing Calendar for 2 hours at the contractual rate of \$25.00 per hour for a total of \$50.00.

Christine Brady

38. + Motion to approve the following elementary classroom aide for the 2013-2014 school year:

NAME	POSITION	STEP	HOURS
Francesca Eagan	Kindergarten Aide	9	17

PROGRAM:

1. Motion to approve the Parent Compact for each school for the 2013-2014 school year.
2. Motion to approve the 2013-2014 Crisis Drill Schedule.
3. Motion to approve a revision to the 2013-2014 school calendar to reflect the late arrive time of 11:30 am for students in grades 9 and 12 on Wednesday, October 16, 2013 due to PSAT testing for students in grades 10 and 11.
4. Motion to approve the following new curriculum as recommended by the Curriculum Committee of the Board:
 - English IV
 - Creative Technology
 - 7th Grade Cycle – Technology: Robotics

- INFORMATION:

Mansion Avenue School:

June 6,, 2013
June 11, 2013

Fire Drill
Lockdown Drill

Haviland Avenue School:

June 11, 2013
June 14, 2013
July 23, 2013

Fire Drill
Lockdown Drill
Fire Drill

STUDENTS:

1. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incidents reported at the June 2013 meeting of the Board of Education.

BUILDINGS AND GROUNDS:

1. Motion to approve the following use of facilities requests:

REPORTS:

1. Mansion Avenue School
2. Haviland Avenue School
3. CST
4. High School

BOARD COMMITTEES:

- A. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Slack, Mr. Lee, Mr. Yacovelli, Alternate, Mr. Ingram
- B. Community Relations: **Mrs. Hauske**, Chairperson, Mr. Yacovelli, Mr. Ingram, Mrs. Sullivan-Butrica, Alternate, Mrs. Slack
- C. Curriculum: **Ms. Brown**, Chairperson, Ms. Sullivan, Mr. Lee, Mrs. Cox, Alternate, Mrs. Sullivan-Butrica
- D. Finance: **Mr. Gilmore**, Chairperson, Mrs. Hauske, Mr. Lee, Mr. Yacovelli, Alternate, Mrs. Cox
- E. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Gilmore, Alternate, Mrs. Sullivan-Butrica
- F. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Sullivan-Butrica, Ms. Sullivan, Alternate, Mrs. Hauske
- G. Scholarship: **Ms. Brown**, Chairperson, Mrs. Cox, Ms. Sullivan, Mrs. Sullivan-Butrica, Alternate, Mr. Lee
- H. CCEESC Rep. Rotation: **Mrs. Slack**
- I. CCSBA Rep. Rotation: **Ms. Sullivan**
- J. AEF Representative: **Mrs. Hauske**
- K. State/Federal Programs: **Dr. Wasilewski**
Affirmative Action Officer: **Mr. Delengowski**
Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

PRIVATE:**RESOLUTION****AUTHORIZING EXECUTIVE SESSION**

Date: August 21, 2013

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed

that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

- _____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public
- _____ Any matter in which the release of information would impair a right to receive funds from the federal government;
- _____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;
- Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body
- _____ Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;
- _____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;
- _____ Any investigations of violations or possible violations of the law;
- _____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;
- _____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent
- _____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

PRIVATE:

1. Motion to move board to closed session at approximately _____ pm for the following:
Personnel
Reconvene at approximately _____ pm.

PUBLIC PARTICIPATION:

1. Motion to adjourn meeting at approximately _____ pm.